## PUBLIC SALE PROCEDURE

- 1. All persons must go through office for bid number or I.D. badge
  - a. Must be American citizen or have legal documentation
  - b. Must give copy of drivers license
  - c. Show proof of insurance
  - d. Must be at least 18 yrs of age
  - e. Must put up deposit of three hundred dollars (\$300.00) cash or more

## 2. All items sold AS IS – WHERE IS

a. When determined one is buyer they must sign off on sale slip & go to office for payment.

## 3. Payment Procedure

- a. Must have full purchase price plus sales tax and fees
- b. Sign off on AS-IS statement
- c. Sign off on sale bill
- d. Sign reassignment on title
- e. Possession of item given to buyer
- 4. Must have copy or receipt of full payment of item to give to guard at gate. (No one allowed to leave premises with items without one.)